

KIMPTON TENNIS CLUB RULES AND REGULATIONS

1) Name

The Club, founded in 1980, shall be called the Kimpton Tennis Club having its premises at the Park Lane Sports field, Kimpton, Hitchin, Herts.

2) Objectives

The purpose of the Club shall be to provide facilities for its members for the playing of Tennis and for such other appropriate activities as may from time to time be determined.

3) Constitution

The Club is constituted by these Rules as a Non-profit making Members' Club. All surplus income or profits are re-invested in the club. No surpluses or assets will be distributed to members or third parties.

Upon dissolution of the club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body.

4) Classes of Membership

Membership shall be divided into playing and non-playing members.

Playing members shall include both Senior and Junior Playing members or any other category as so decided.

Non-playing members shall include social members.

Honorary members may be playing or non-playing members.

5) Election of Members

Membership of the club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However limitation of membership according to available facilities is allowable on a non-discriminatory basis.

The club may have different classes of membership and subscription on a non-discriminatory and fair basis. The club will keep subscriptions at levels that will not pose a significant obstacle to people participating

The Club Committee may refuse membership, or remove it, only for good cause such as conduct likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members

A Member wishing to withdraw from membership or to transfer to a Class at a lower rate of subscription shall notify the Honorary Secretary in writing and otherwise shall be liable for the full subscription.

6) Accountancy Year

Except for the purposes of subscriptions (see Rule 7b), the Club's Financial Year shall run from 1st October to 30th September, and the accounts submitted to the Annual General Meeting shall be prepared accordingly.

7) Subscriptions

Subscriptions for all classes of membership shall be decided by the Annual General Meeting and published to all members.

Notes to the Subscription Scale

- a) In the event of the Club being liable for Value Added (or any other) Tax on Members' subscriptions then these shall be inclusive thereof (or exclusive as the case may be).
- b) The subscription year runs from 1st April to 31st March.
- c) For a subscription paid before the due date a reduction may be allowed as decided by the Committee.
- d) A Member whose subscription is not paid by the due date will not be entitled to the privileges of membership until the subscription has been paid, and if not paid by 31st July will cease to be a Member (and any re-election will then be subject to the normal procedure).
- e) The subscription, and entrance fee if applicable, of a new Member shall be due on
- f) notification of election or within 14 days. Alternatively, it may be paid with the membership application in which case (i) it will be repaid if election to membership does not take place; (ii) at the discretion of the Honorary Secretary and one other Committee Member, the candidate may be allowed to use the Club pending the Committee's consideration of their application.
- g) For a new Member joining after the end of July the Committee may at their discretion accept a proportionately reduced subscription for the part-year. Likewise, they may make a refund to a Member who becomes unable to use the Club for a substantial part of the year on account of injury, illness, or departure from the district.

8) Injury, Loss of Property Etc.

Members or Visitors leaving unattended vehicles, rackets, clothing or other property at the club do so that their own risk and the club shall not be responsible for any loss, damage or injury resulting from this or any other cause.

9) Visitors and Temporary Members

Visitors may be introduced by the Honorary Secretary or any other Member. Before a Visitor plays, the Member introducing him must make an appropriate entry in the Visitor's Book and pay the fee, which shall be decided at the A.G.M.

A Non-Playing Member may play, at the same fee as a Visitor, but neither a Visitor nor a NonPlaying Member may play more than three times in any year except with the special permission of the Committee.

Every member of a visiting team shall be an Honorary Member for the day and every competitor in a tournament (and in the case of a competitor under age 18, his parent or guardian) shall be an Honorary Member for the period of the tournament.

Temporary Members, who are not permanently resident may be admitted at the discretion of the Honorary Secretary and one other Committee Member for a period not exceeding one calendar month, at a fee to be decided by the Committee.

10) Management

The management of the Club shall be in the entire control of a Committee of four members in addition to the Officers, who shall be ex-officio members of the Committee and shall be a Chairman, Vice-Chairman, Honorary Secretary, Honorary Treasurer, Men's and Ladies' Captains and/or Match Secretaries (but if more than one of these offices are held by a single person, no extra Committee vacancy shall be thereby created). All shall be elected for the year at the annual general meeting except that the elected Committee shall have power to fill any casual vacancy.

The Committee shall elect Members in accordance with Rule 6 and shall from time to time make and revise the club's Regulations and shall have the power to decide any matter unprovided for by these Rules and the current Regulations. They shall meet at least four times in every year and additionally as circumstances may require. The quorum at a Committee Meeting shall be four and in the event of equality of voting the chairman shall have a second or casting vote.

The Committee may delegate any part of its duties (except the election of Members) to one or more sub-committees which may be composed of any Members of the Club, but any subcommittee to control a bar supplying intoxicating liquor shall be appointed in accordance with the Licensing requirements.

11) General Meeting

An annual general meeting shall be held each year between 15th October and 30th November inclusive.

The Committee shall call an extraordinary general meeting at their discretion or within one month of receipt by the Honorary Secretary of a requisition signed by twenty Members or, if the total membership is less than 100, by one-fifth of the Members, stating the business proposed to be transacted.

Any Member wishing to propose a resolution at the annual general meeting must send a copy thereof to the Honorary Secretary before 1st October so that provisions may be made on the Agenda. The Honorary Secretary shall send to every member (other than Temporary Members) at least seven days' notice of any general meeting, together with a copy of the Agenda.

The business of the annual general meeting shall be the confirmation of the minutes of the previous annual general meeting and of any subsequent extraordinary general meetings, the consideration of the Committee's report and the Honorary Treasurer's Accounts for the year, the election of Officers and Committee for the ensuing year, the appointment of an Honorary Auditor, and any items of which notice has been given and details included in the Agenda.

The business of an extraordinary general meeting shall be in accordance with the requisition under which it was summoned and the Agenda issued. At any general meeting further business may be accepted at the discretion of the Chairman provided that it does not call for an alteration of Rules, the winding up of the Club, the transfer of any of the Club's assets, the borrowing of money, or any expenditure not within the immediate financial resources of the Club.

Every Member (other than Temporary Members) shall be entitled to be present and to speak at any general meeting and, if aged 18 years or over, to vote thereat. In the event of an equality of votes, the Chairman shall have a second or casting vote.

At any general meeting the quorum shall be ten Members entitled to vote.

12) Rules and Regulations

A copy of these Rules and of the Regulations made by the Committee under Rule 13 shall be prominently displayed at all times on the Club notice board and all members shall be deemed conversant therewith. The Rules shall not be altered except at a general meeting after due notice, and then only provided that two-thirds of those present and voting are in favour. The Regulations shall be made and periodically revised by the Committee and shall be issued to all members on election.

13) Dissolution

The Club shall be dissolved on the passing of a resolution to that effect at a general meeting after due notice, by at least two-thirds of those present and voting. Such a meeting shall appoint a committee to wind up the affairs of the Club and shall give general directions as to the disposal of any assets, within the scope of Rule 3.

Amended June 2006

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